

PRIVACY POLICY

Vivid Dental, Megan Ross, DMD

HIPPA

Our office is committed to safeguarding the confidential information of all patients in our practice. We hold all information provided to us in the strictest confidence. Since our practice is paperless, our computer system has firewalls and safeguards in place to prohibit unauthorized access to information. The system is backed-up and locked down daily with limited employee access to your health information. Only those employees that have a professional reason to view certain segments of your record are granted access.

The types of information we might collect from a patient include personal demographics, insurance information with possible disclosure of the employer providing the coverage, and a medical history. Your care and treatment in this practice will become part of your medical record. We use your insurance information to bill for services rendered and plan for future treatment and care. We do not distribute or sell patient information, nor do we disclose information to non-affiliated third parties.

On the rare occasion that a law enforcement agency contacts us, we will release information only if mandated by law or subpoena. Our practice will notify that the request has been made. Any other requests from your record will require a signed release from you before any action will be taken.

Personal identifiable information about you will be maintained during your tenure as a patient and for a time thereafter as mandated by law. If you have any questions or concerns about your privacy, please contact our Office Manager, Brittany Belschner.

Please sign below to indicate that you have read and understand this notice.

Signature: _____ Date: _____

May we leave a message on your answering machine or voice mail? Yes No

Are there any other persons with whom we may leave a message or discuss your dental health? Please list their name and phone numbers below:

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____